



RECRUITING A SENIOR PROGRAM DIRECTOR IN INDO-PACIFIC FOREIGN AND SECURITY POLICY

The Pacific Forum is seeking a senior program director to advance our efforts to promote a better understanding of foreign policy and security issues in the Indo-Pacific region through research, publication, public outreach, and discussions. The deadline to apply is **March 11, 2022**.

The ideal candidate will have an advanced degree and demonstrated experience in policy analysis, an established network in the Indo-Pacific security and foreign policy community, a relevant publication record, strong organizational skills, an entrepreneurial and team-player spirit, a PhD or equivalent experience, a willingness to engage in extensive travel in the United States and abroad, English language fluency with proficiency in at least one Asian language, and the legal right to work in the United States. A demonstrated ability to attract funding for research or program activities is a strongly desired attribute.

This is a perfect opportunity for a motivated researcher interested in building on a record of success and developing their own programs in a leading, growing, and extremely active think tank focused on Indo-Pacific security and foreign policy.

Applicants should have competence in one or several of the following areas: strategic competition with China; US alliances, partnerships, and Indo-Pacific security architecture; or nontraditional security threats in the Indo-Pacific. They should also have a broad familiarity with policy issues shaping relationships between countries in the Indo-Pacific region.

Responsibilities:

This position's duties include (but are not limited to):

- Conducting policy-oriented research and analysis on security and foreign policy issues;
- Publishing research findings in articles, book chapters, and other publications;
- Presenting research results at relevant conferences and workshops in the United States and abroad;
- Directing and administering the Pacific Forum's existing programs;
- Managing the execution of events in the United States and abroad;
- Developing funding proposals for existing Pacific Forum programs and initiating new proposals based on topical interest;
- Drafting, proofreading, and editing written material; and
- Mentoring Pacific Forum fellows, research interns, "Young Leaders," and junior staff – developing the next generation of Indo-Pacific security specialists is a major focus of Pacific Forum.

Interested candidates MUST submit the following items:

1. Letter of interest. The letter (1,000 to 2,500 words) should explain your interest in applying for the position and include a brief description of your vocational goals and intended areas of work at Pacific Forum, to include potential funding sources.
2. Curriculum vitae. The CV should reflect your educational background, grants and fellowships awarded, work experience, and publication record.
3. References. A letter of recommendation plus the names and contact information of three professional references.
4. Salary expectations. The applicant should indicate his/her salary expectations in the application package. Please do not say “Negotiable.”

The Pacific Forum appreciates diversity and welcomes its benefits. We are proud to be an equal opportunity workplace. We are committed to equal employment opportunity regardless of race, color, ancestry, religion, gender identity, national origin, sexual orientation, age, citizenship, marital status, disability or veteran status. If you have a disability or special need that requires accommodation, please let us know.

Please send application materials by March 11, 2022 to pacificforum@pacforum.org

About the Pacific Forum:

Founded in 1975, the Pacific Forum is a non-profit, foreign policy research institute based in Honolulu, Hawaii. The Forum's programs encompass current and emerging political, security, economic, and business issues and works to help stimulate cooperative policies in the Indo-Pacific through analysis and dialogue undertaken with the region's leaders in the academic, government, and corporate areas.

The Forum collaborates with a network of more than 30 research institutes around the Pacific Rim, drawing on Indo-Pacific perspectives and disseminating its projects' findings and recommendations to opinion leaders, governments, and publics throughout the region. We regularly cosponsor conferences with institutes throughout the Indo-Pacific to facilitate nongovernmental institution building as well as to foster cross-fertilization of ideas.

For more information: www.pacforum.org